

Sandgroper Caravanners Inc.
Minutes of Management Committee meeting
held via Video Communication, Zoom
Wednesday 15th April 2020 at 7pm



In attendance:

Brian Adams, Brian Bizzill, Sharon Burge, Thelma Forbes, Alan Kirby, David Hiscock, Cindy Jordan, Roy Lundy, Helen Schell and Dianne Young

Apologies:

None

Meeting opened: 7:10pm

Minutes:

All members have received and read the minutes from the meeting held on 19th February 2020 and they were approved as correct.

Moved by, Roy Lundy

Seconded, Sharon Burge

Minutes from previous meeting accepted unanimously

Key matters arising from minutes:

None

Correspondence:

Inward:

- 05.02.20 Email from Richie Palmer, invoice Affiliation Fees.
- 06.02.20 Email from Richie Palmer advising that for Associate Members to be insured we must provide numbers.
- 11.02.20 Email from Richie Palmer, State Rally Bulletin No. 1
- 21.02.20 Email from Beth Dejong, Club Feedback Summary for WAACCI Discussion Forum 26th Feb 20
- 23.02.20 Email from Karen Bond, requesting information on joining club.
- 25.02.20 Email from Annette & Ken Messenger interested in attending Taunton Farm as visitors
- 25.02.20 Email from Richie Palmer, newsletter No. 2, 18th National Caravan Clubs Rally South Australia
- 27.02.20 Email from Richie Palmer, confirmation of Associate Members numbers for insurance
- 01.03.20 Email from Merle Burn, advising of new email address
- 02.03.20 Email from Richie Palmer, seeking volunteers to man WAACCI stand at Caravan & Camping Show
- 03.03.20 Email from Robert Hart, newsletter No. 2 revised, 18th National Caravan Clubs Rally South Australia
- 03.03.20 Email from John & Lorraine Allen, requesting information on joining club
- 04.03.20 Email from Russell McKinnon, advising of time and place for magazine collection
- 05.03.20 Email from Richie Palmer, Agenda for Delegates Meeting 18th March 20
- 10.03.20 Email from Beth de Jong, Ashley Hams & Greg Baker, Report on Discussion Forum of WAACCI Clubs
- 12.03.20 Email from Robert Hart, Webmaster 18th National Caravan Rally, reminder to register for rally
- 13.03.20 Email from CIA, advising that the 2020 Perth Caravan & Camping Show has been cancelled
- 16.03.20 Email from Richie Palmer, memo to all clubs regarding Covid19
- 19.03.20 Email from Richie Palmer, advising of product defect notice of Izuzu DMax

- 19.03.20 Email from Pam Foulds, Caravans West, advising that the 2020 State Rally is still planned to go ahead
- 20.03.20 Email from Richie Palmer, Registration Form for State Rally 2020
- 20.03.20 Email from Richie Palmer, a summary and a detailed copy of our Insurance Policy with WAACCI
- 23.03.20 Email from Wheatbelt Way requesting we do not travel to the Wheatbelt while COVID-19 is a problem
- 23.03.20 Email from NACC requesting that Clubs review planned rallies & decide if it is best to cancel
- 25.03.20 Email from Richie Palmer, advising that the VP of WAACCI has stood down & nomination form
- 26.03.20 Email from 18th National Caravan Clubs Rally, reminder to register
- 28.03.20 Email from Gary Fitzgerald, My Expression, advising that he has created a Member Contact List
- 30.03.20 Email from John & Laraine Allen, potential new member advising that they would like to join us on our New Year's Eve rally. They are friends of Cindy and Barry Jordan
- 30.03.20 Email from Richie Palmer, Minutes of Delegates meeting 18.3.20 & Caravanswest Update News
- 02.04.20 Email from Richie Palmer, letter re clubs travelling after Coronavirus
- 07.04.20 Email from Brian Bizzill, email from TPP Wholesale advising of an upgrade to our .AU services
- 08.04.20 Email from Gary Fitzgerald, advising that our email from TPP Wholesale is not spam & that we do not need to take any action, we can ignore it
- 10.04.20 Email from Teena Lumia, potential new member

Outward:

- 06.02.20 Email to Sharon Burge, invoice WAACCI Affiliation Fee 2020
- 06.02.20 Email to Richie Palmer advising number of full members at Sandgroppers for our Insurance.
- 10.02.20 Email to all members, asking for volunteers to man stand at Perth Caravan & Camping Show & Road Safety Survey from NACC
- 16.02.20 Email to all members, State Rally Bulletin No. 1.
- 21.02.20 Email to Brian & Helen Bizzill, Club Feedback Summary for WAACCI Discussion Forum
- 23.02.20 Email to all members from Brian Bizzill, information on how to register for a rally & a form for members to make suggestions for future rally venues.
- 23.02.20 Email to Brian Adams, from Karen Bond, potential new member
- 24.02.20 Email to Allan & June Foote advising that their 12 months leave of absence has been approved
- 26.02.20 Email to Annette & Ken Messenger requesting that they call Brian Bizzill
- 26.02.20 Email to all members, newsletter No.2 re National Rally South Australia
- 26.02.20 Email to Richie Palmer advising of Associate Member numbers to be insured
- 04.03.20 Email to Brian Adams, from John & Lorraine Allen, potential new member
- 04.03.20 Email to all members, newsletter No. 2 revised, 18th National Caravan Clubs Rally South Australia
- 05.03.20 Email to all members, asking for volunteers to man WAACCI stand at Caravan & Camping Show
- 07.03.20 Email to Chris Young, Agenda for Delegates Meeting 18th March 20
- 11.03.20 Email to all members, WAACCI Report on Discussion Forum of WAACCI Clubs
- 13.03.20 Email to all members, advising that the 2020 Perth Caravan & Camping Show has been cancelled
- 13.03.20 Email to all members, reminder to register for 18th National Caravan Rally in SA
- 16.03.20 Email to all members, WAACCI memo to all clubs regarding Covid19
- 22.03.20 Email to all members, advising that the 2020 State Rally is still planned to go ahead
- 22.03.20 Email to all members from David Hiscock proposing that we cancel our April and May 2020 rallies due to Covid-19. David also advised members that Roy Lundy would be taking over his responsibilities temporarily due to David's current health problems.
- 23.03.20 Email to all members from Wheatbelt Way requesting we do not travel to the Wheatbelt while COVID-19 is a problem
- 27.03.20 Email to all members, advising that the VP of WAACCI has stood down & nomination form
- 27.03.20 Email to all members, Registration Form for State Rally 2020
- 27.03.20 Email to all members, advising of product defect notice of Izuzu DMax
- 27.03.20 Email to all members, a summary and a detailed copy of our Insurance Policy with WAACCI
- 27.03.20 Email to Gary Fitzgerald requesting a report that lists, member name, email address & phone number
- 30.03.20 Email to all members, Minutes of Delegates meeting 18.3.20 & Caravanswest Update News

- 30.03.20 Email to John & Laraine Allen, thanking them for their email and advising that I have forwarded their email onto our Membership Secretary, Brian Adams.
- 01.04.20 Email to Brian Adams, advising that John & Laraine Allen would like to attend our NYE rally.
- 02.04.20 Email to all members, letter from Richie Palmer re clubs travelling after Coronavirus.
- 04.04.20 Email to all members from David Hiscock advising that he will resume his position as President.
- 08.04.20 Email to Gary Fitzgerald, asking for advice on our email from TPP Wholesale.
- 10.04.20 Email to Brian Adams, enquiry from potential new member Teena Lumia.

Inward and outward correspondence moved by, Cindy Jordan
Seconded, Helen Schell
Inward and outward correspondence accepted unanimously.

Treasurer's report: - Sharon Burge

- The Treasurer's report was distributed to all Committee members on 9th April 2020.
- Our total cash is \$2,424,48.
- All members are now paid.
- One outstanding bill to be paid, \$230 to RFDS.

Treasurer's report moved by, Dianne Young
Seconded, Brian Adams
Treasurer's report accepted unanimously

Membership Secretary's report: - Brian Adams

- We currently have 25 full members and 4 associate members.
- An email has been sent out to all possible associate members.
- We have had a good flow of enquiries about our club with the Omani's and Messenger's attending the last rally and the most promising.
- Brian will contact the following potential new members when we know when the next rally is, Jill Ambrosius, Laraine Allen, Peter and Cheryl Watson and Karen Bond.
- Had an enquiry from Teenalumnia but this may be a scam.
- Ian and Margo have possibly ended their caravanning days with Margo very ill and Ian now looking after her.
- Some members have concerns that they will not complete their 3 rallies this year. Dianne said that when she notified members that our April and May rallies were cancelled, she advised them then that, 3 rallies per year, would be waived this year. She will notify them again by email.

ACTION: Dianne Young

Membership Secretary's report moved by, Roy Lundy
Seconded, Cindy Jordan
Membership Secretary's report accepted unanimously

Rally Coordinator's report: - Brian Bizzill

- A list of **Possible Places for Rallies for 2021** was distributed to committee members on 5th April 2021 and members were asked to make a selection for each month. Voting has been completed and all members were very happy with the selection of rallies that Brian put forward.

Notice of Motion.

Roy Lundy moved a motion that the selection of rallies from the Committee for 2021 be accepted and that Brian Bizzill now go ahead and book over the next few weeks.

Motion seconded by, Sharon Burge. Carried.

Action: Brian Bizzill

- New Year's rally has been booked at Discovery Park Swan Valley. Brian has booked for 6 vans but can increase if required. We currently have 8 members booked.
- May 2021 rally, will be combined with Redgum Caravan Club and will be held at Wannamal Hall. Their band will play during the rally.
- April 2021 rally, Brian advised that this rally will be held at Wickepin at Easter and it is also the beginning of the school holidays.
- September 2021 rally, will be held at Bindoon and will be a good location for our AGM as it has a hall.
- October 2021 rally, will be held at Potters Gorge and it is run by Parks & Wildlife. Attending members will have to book their own sites.
- November 2021 rally, will be held at Karrinyup. Brian has contacted the park and they advised that they take groups but may not be able to locate us all in one spot in the park. There is a café onsite and our Christmas celebration will be at this rally.

Rally Coordinator's report moved by, Helen Schell

Seconded, Brian Adams

Membership Secretary's report accepted unanimously

General business:

Previous meeting

- Dianne to notify WAACCI of our numbers for Associate Members as they need to be insured as well.

Action: Completed

- Brian Adams to write to Anne Boan & Anton Riegger to inform them that they have been accepted as Associate Members and to contact any past members that may qualify to become Associate Members and offer them a possible Associate Membership.

Action: Completed

- Brian Adams to notify Ronnie Adams of any new Associate Members so that they can receive a copy of the Gossip.

Action: Completed

- Brian Adams advised the group that The Gossip is on the home page of the Sandgroper Web Site. Dianne Young said that she has no idea how it got there and will speak to Gary Fitzgerald tomorrow.

Action: Dianne

- David tabled a draft Bylaw for pro rata fees for new members. A motion was moved and the committee accepted the draft Bylaw. David to update Bylaws and Dianne to then put new Bylaws on website and notify members.

Action to be carried: David and Dianne

- David Hiscock tabled a Charter for the Club on club values and behaviors. Roy suggested that it be put in each new member pack and that it be listed in the next issue of the Gossip. Thelma suggested it get read out at the next AGM and at the opening of each rally David could read out one of the values. Dianne to issue Ronnie a copy for the next issue of the Gossip.

Action: Completed

- Allan & June Foote have been granted 12 months leave of absence. Dianne to inform them by email.

Action: Completed

- The committee are open to rallies at Easter, long weekend's and NYE and would like Brian Bizzill to look at a rally for NYE this year.

Action: Completed

This meeting

- David advised the group that we had to cancel our April and May rallies this year because of Covid-19 and travel restrictions. Our June rally is due to be held at the Four Seasons in Busselton, they have contacted us and cancelled our booking. At this stage we are unable to travel to Busselton because of Government restrictions. Dianne Young to contact members and advise that our June rally has been cancelled.

Action: Dianne Young

- We will review all future rallies at our next meeting.
- We may have to consider having our AGM electronically. Dianne Young said that if we are able to gather in groups by September maybe we could have our AGM at a hotel and perhaps we could have lunch. Cindy suggested that a picnic would also be a good option.
- Cindy suggested that if travel within our region opens up perhaps, we could visit caravan parks within the Peel region. We have options such as Forrestfield, Baldivis or Karrinyup. Helen Schell said that not all members live in the Peel region.
- Graham & Cheryl Kent contacted David and would like to set up a Facebook page for Sandgropers. The Committee decided that it was a good idea. David will write to Graham & Cheryl and ask them to go ahead with the idea.

Action: David Hiscock

- It was decided that Committee meetings via Zoom are a good option while we have Covid-19 restrictions and our next Committee meeting should be held in 6 weeks.

Meeting Closed: 8:01 pm

Next Management Committee meeting: Wednesday 27th May 2020 via video communication, Zoom

Signed as a true and correct record of the meeting:

President

Secretary

Date

Date

Attachments

Treasurers Report dated 15th April 2020